

TERMS OF REFERENCE FOR TOURISM KZN LEGAL PANEL



Zulu Kingdom. Exceptional

Record of Addenda to Proposal Documents

We confirm that the following communications received from the Employer before the submission of this proposal offer, amending the proposal documents, have been taken into account in this proposal offer:		
	Date	Title or Details
A		
B		
C		
D		
E		
F		
G		
H		

Signed _____

Date _____

Name _____

Position _____

Company Name: _____

TERMS OF REFERENCE FOR LEGAL SERVICES PANEL



ADDENDUM A - THE FUNCTIONALITY CRITERIA FOR TKZN 01/2020

CATEGORY A: LITIGATION	Weight	Value	Score
Organisation and Experience	35		
<ul style="list-style-type: none"> - Experience in similar assignments (Must submit company profile with detailed previous experience and client list) - 5 Letters of reference not older than 5 years from date of signature 	(30)		
	(5)		
Key Experts	50		
Key Expert 1: Team Leader	(30)		
<ul style="list-style-type: none"> - Litigation Experience - Leadership and Managerial experience of a Legal Team 			
Key Expert 2: Team Member #1	(10)		
<ul style="list-style-type: none"> - Litigation experience 			
Key Expert 3: Team Member#2	(10)		
<ul style="list-style-type: none"> - Litigation Experience 			
Location	15		
<ul style="list-style-type: none"> - Offices Located In Kwazulu-Natal - Offices Located in any other city in South Africa 	(15)		
	(5)		
Overall Total Score	100		

TERMS OF REFERENCE FOR LEGAL SERVICES PANEL

CATEGORY B: CONTRACT DRAFTING	Weight	Value	Score
Organisation and Experience	35		
<ul style="list-style-type: none"> - Experience in similar assignments (Must submit company profile with detailed previous experience and client list) - 5 Letters of reference not older than 5 years from date of signature 	(30)		
	(5)		
Key Experts	50		
Key Expert 1: Team Leader	(30)		
<ul style="list-style-type: none"> - Contract Drafting Experience - Leadership and Managerial experience of a Legal Team 			
Key Expert 2: Team Member #1	(10)		
<ul style="list-style-type: none"> - Contract Drafting Experience 			
Key Expert 3: Team Member#2	(10)		
<ul style="list-style-type: none"> - Contract Drafting Experience 			
Location	15		
<ul style="list-style-type: none"> - Offices Located in Kwazulu-Natal - Offices Located In any other city in South Africa 	(15)		
	(5)		
Overall Total Score	100		

TERMS OF REFERENCE FOR LEGAL SERVICES PANEL

CATEGORY C: LABOUR LAW	Weight	Value	Score
Organisation and Experience <ul style="list-style-type: none"> - Experience in similar assignments (Must submit company profile with detailed previous experience and client list) - 5 Letters of reference not older than 5 years from date of signature 	35 (30) (5)		
Key Experts <ul style="list-style-type: none"> Key Expert 1: Team Leader <ul style="list-style-type: none"> - Labour Law Experience - Leadership and Managerial experience of a Legal Team Key Expert 2: Team Member #1 <ul style="list-style-type: none"> - Labour Law Experience Key Expert 3: Team Member#2 <ul style="list-style-type: none"> - Labour Law Experience 	50 (30) (10) (10)		
Location <ul style="list-style-type: none"> - Offices Located in Kwazulu-Natal - Offices Located in any other city in South Africa 	15 (15) (5)		
Overall Total Score	100		

TERMS OF REFERENCE FOR LEGAL SERVICES PANEL

CATEGORY D: LEGISLATIVE DRAFTING	Weight	Value	Score
Organisation and Experience	35		
- Experience in similar assignments (Must submit company profile with detailed previous experience and client list)	(30)		
- 5 Letters of reference not older than 5 years from date of signature	(5)		
Key Experts	50		
Key Expert 1: Team Leader	(30)		
- Legislative Drafting Experience			
- Leadership and Managerial experience of a Legal Team			
Key Expert 2: Team Member #1	(10)		
- Legislative Drafting Experience			
Key Expert 3: Team Member#2	(10)		
- Legislative Drafting Experience			
Location	15		
- Offices Located in Kwazulu-Natal	(15)		
- Offices Located in any other city in South Africa	(5)		
Overall Total Score	100		

ADDENDUM ISSUED ON THE 29th January 2020

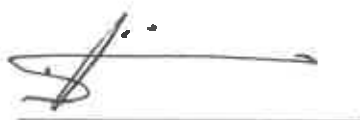
Reviewed by:



Nicolette Napier

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Approved by:



Lindani Sidaki

Interim Chief Financial Officer