



Zulu Kingdom. Exceptional

REQUEST FOR QUOTATION FOR 3RD AFRICAN REGIONAL APIMONDIA SYMPOSIUM 2023

TERMS OF REFERENCE

1. PURPOSE OF THE TERMS OF REFERENCE

Tourism KwaZulu-Natal in partnership with South African Bee Industry Organisation will be hosting the 3rd edition of the African Regional Apimondia Symposium 2023 in Durban, KwaZulu-Natal on the 21st – 24th March 2023. Apimondia symposia are meant to bring stakeholders from beekeepers, equipment manufacturers, scientists / academia, policymakers, development partners to honey processors / traders from national, regional and international.

1.1 In coordinating and managing the entertainment during the opening and closing ceremony, the successful service provider will:

- Identify and provide suitable traditional Zulu dancers and choir entertainment for the welcome entertainment and participation during the opening and closing ceremony program.
- Coordinate and manage the welcome entertainment and entertainment during the opening and closing ceremony on the 21st and 24th March 2023 at Durban ICC, as per the following time slots:

2. ABOUT TOURISM KWAZULU-NATAL

The KwaZulu-Natal Tourism Authority, trading as Tourism KZN (TKZN), which operates under the name Tourism KwaZulu-Natal, is responsible for the development, promotion, and marketing of tourism into and within the province. The Authority's statement of intent and direction is drawn from the mandate vested in the organization by the KwaZulu-Natal Tourism Act, 1996 (as amended, including No. 2 of 2002).

The vision of Tourism KwaZulu-Natal is to position the province of KwaZulu-Natal as Africa's leading tourism destination, nationally and internationally. To achieve this mandate, TKZN needs to continuously increase destination's profile and ensure brand awareness in all the province's key source markets, through stakeholder relations.

2.1. The Authority's primary objectives are to develop marketing programs/tools to accomplish the following:

- Increase arrivals into the province
- Increase tourist spend
- Increase length of stay of visitors
- Increase geographic spread of visitors
- Improving seasonality patterns
- Contribute towards transformation of the KZN Tourism industry



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2.2 Event logistics Opening Ceremony

- Zulu Dancers
Date: Tuesday, 21 March 2023
Welcome Entertainment Time: 15:00pm – 16:00pm
Venue: Durban ICC Foyer outside Hall 1A
- Choir
Date: Tuesday, 21 March 2023
South African and AU Anthem performance Time: 17:00pm – 17:05pm
Venue: Durban ICC, Hall 1A
- Zulu Dancers and Choir
Date: Tuesday, 21 March 2023
Entertainment Time: 18:05pm – 18:15pm (ensemble entertainment)
Venue: Durban ICC, Hall 1A

Closing Ceremony

- Zulu Dancers and Choir
Date: Friday, 24 March 2023
Entertainment Time: 17:50pm – 18:00pm (ensemble entertainment)
Venue: Durban ICC, Hall 1A

NOTE: Service providers are encouraged to adhere to the KZN Treasury Circular No. PT (2) of 2021/22 on cost cutting measures provided when quoting.

3. QUOTATION SUBMISSION

Quotation must be e-mailed to Philile Radebe philile@zulu.org.za.

4. INFORMATION TO BE SUBMITTED BY APPLICANTS

- ✓ Price
- ✓ CSD Compliance Certificate
- ✓ BEE Certificate - 51% -100% Status Compliance (please indicate if you are BEE compliant or not)
- ✓ Tax clearance
- ✓ The supplier has filled in all SBD documents x4 - please refer to the attachment.

NOTE: No proposals will be accepted after the closing time.

5. NON-APPOINTMENT

TKZN reserves its rights either NOT to make an appointment and/or appoint the bid price. TKZN also reserves its right to negotiate the final price of those bids deemed technical compliant.



For Technical Enquiries Contact: Ms Mabongi Khuzwayo and Mr Khayelihle Zuma
Email: Mabongi@zulu.org.za and Khayelihle@zulu.org.za

6. INTELLECTUAL PROPERTY RIGHTS

6.1 It must be noted that TKZN will have unlimited access to all documents and processes applied by the successful Tenderer during and after the completion of the project at hand.

6.2 An appointment will be made in terms of the procurement policy of TKZN.

Please note: No proposals will be accepted after the closing time.

Digitally Signed by:
Sonto Mayise
Convention Bureau-General Manager
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IP Address: 41.133.64.168
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PREPARED BY:

Ms. Sonto Mayise
GM: Convention Bureau

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