

## SPECIFICATION

### TERMS OF REFERENCE FOR KWAZULU-NATAL TOURISM AND FILM AUTHORITY TREND MICRO

**To** : **SUPPLY CHAIN MANAGEMENT**  
**Date** : **25/09/2024**  
**Closing Date** : **03/10/2024**  
**Services required** : **Trend Micro Licences**  
**When services required** : **As soon as possible**  
**Where services required** : **All KZNTAFA OFFICES**

Description:	Qty	Unit Price	Total Price (Per Unit)
<p><b>Background and Description of Goods/Services Required:</b></p> <ol style="list-style-type: none"> <li>1. The KwaZulu-Natal Tourism and Film Authority Act, 2024 (the Act), was gazetted on 24 May 2024 to establish the KwaZulu-Natal Tourism and Film Authority through the merger of TKZN and KZN Film.</li> <li>2. The KwaZulu-Natal Tourism and Film Authority (KZNTAFA) executes its mandate and seeks to achieve its vision and mission in a complex environment, impacted by global, national, and provincial events, which directly affect the pursuit of its desired impact and in delivering on its mandate.</li> <li>3. KZNTAFA would like to invite suitable service providers to provide the following.</li> <li>4. KZN Tourism and Film Authority is looking to renew and expand its current Trend Micro solution for 12 months.</li> </ol>			

5. KZN Tourism and Film Authority operates from multiple locations which have / will need Trend Micro Solution.
6. The renewal and addition must include the following components:

Item	Description	Quantity
1	Trend Vision One - Endpoint Security (Core): Renew, Non-Profit, 12 month(s), 51-250	101
2	Trend Vision One - Endpoint Security (Core): Additional, Non-Profit, 12 month(s), 1-50	29
3	Trend Vision One Email and Collaboration Security - Pro: New, Non-Profit, 12 month(s), 1-250	130
4	Trend Vision One Zero Trust Secure Access - Internet Access: Renew, Normal, 12 month(s), 51-250	130
5	Trend Micro Vision One Credits: New, Non-Profit, 1-10000000, 12 month(s), CREDITS	2600
6	Trend Vision One - Endpoint Security (Pro): Renew, Non-Profit, 12 month(s), 51-250	10

7. The renewal must include the ongoing support and software updates.
8. The bidder must be a registered partner with Trend Micro. Trend Micro must furnish the service provider with a letter to confirm this relationship.
9. The new items are required due to expansion of the organization in addition to the renewal.
10. The organization should be able to log, if any, support requests directly with Trend Micro should the need arise. Hence this relationship must not be limited only to the reseller / partner.
- 11. The bidder must provide a reference letter from minimum two customer's were the bidder supplied, configured and installed Trend Micro products.**

<b>Total Price (Exclusive of VAT)</b>	
<b>VAT @ 15%</b>	

<b>Grand Total (VAT Incl)</b>	
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**End User Contact Details:**

**Contact person: Anir Bidesi**

**Contact number: 031 3667500**

**Email: anir@zulu.org.za**

- **EVALUATION CRITERIA: SPECIFICATION**

The bid for the appointment of each service provider will be evaluated on compliance, mandatory requirement, functionality, preference point system and specific goals in accordance with the Preferential Procurement Regulation 2022.

**Phase 1: COMPLIANCE**

- **The bidder must be registered as a vendor on the National Treasury Central Supply Database (CSD). If not registered bidder must make means to register in order to bid for the process: Link below for registration on the database:**

**[Register user - Central Supplier Database Application \(csd.gov.za\)](https://csd.gov.za)**

- **The bidder must be in good standing with SARS, the information will be verified through Central Supply Database (CSD) and SARS efiling pin in compliance with Instruction Note 9 of 2017/2018 prior to the award of the quotation.**
- **Completed Standard Bidding Documents (SBDs), Defaulters etc.**

**Phase 2: MANDATORY REQUIREMENTS (If Applicable) *(disqualifying requirement)***

- **The bidder must be a registered partner with Trend Micro. Trend Micro must furnish the service provider with a letter to confirm this relationship.**

**Phase 3: EVALUATION OF THE SPECIFICATION**

**Phase 4: APPLICATION OF PREFERENCE POINT SYSTEM AND SPECIFIC GOALS:**

The 80/20 preference points system will be applicable for the evaluation of this process in accordance with the Preferential Procurement Regulations 2022.

**Specific Goals will be applicable for this Quotation process.**

	<b>Specific Goals</b>
Price	80
<b>Ownership Goals</b>	
<ul style="list-style-type: none"> <li>At least 51% (Women Ownership)</li> </ul>	10
<ul style="list-style-type: none"> <li>At least 51% (Youth Ownership)</li> </ul>	10
<b>Total</b>	<b>100</b>

**Kindly Refer to Table 1 of SBD 6.1 of the Preference Claim Form to claim for Points.**

**Verification of Specific Goals:**








- **Women Ownership verification** may be conducted through submission of the Sworn Affidavit or BBBEE Certificate with a summary report or CSD report.
- **Youth Ownership verification** may be conducted through submission of the Sworn Affidavit or BBBEE Certificate with a summary report or CSD report.

**Failure on the part of a tenderer to submit proof or documentation required in terms of this Quotation to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.**

**The organ of state reserves the right to require of a tenderer, either before a Quotation is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.**

All quotations with all the required documentation to be forwarded to [quotes@zulu.org.za](mailto:quotes@zulu.org.za) and for enquiries related to SCM to be forwarded to [phililer@zulu.org.za](mailto:phililer@zulu.org.za)



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